

**Port of Walla Walla, Washington
Walla Walla Regional Airport**



**FY 2022-2023-2024 Goal Update
Disadvantaged Business
Enterprise (DBE) Program**

March 2022

Prepared by

**Mead
& Hunt**

FY 2022-2023-2024 DBE Goal Update

Name of Recipient: Port of Walla Walla

Goal Period: October 1, 2021 through September 30, 2024

DOT-assisted contract amount:	FY-2022	\$ 20,510,000
	FY-2023	\$ 7,280,000
	FY-2024	\$ 2,500,000
	Total	\$ 30,290,000

The overall goal for FY2022-2023-2024 is 5.19% Race Conscious.

Total dollar amount to be expended on DBEs: \$2,963,327

This document proposes a DBE goal update for FY 2022-2023-2024 for the Walla Walla Regional Airport (Airport) in Walla Walla, Washington. The projects referred to in this report appear on the most recent Capital Improvement Plan (CIP) for the Walla Walla Regional Airport and are being funded with Airport Improvement Program (AIP) grant dollars, Coronavirus Aid, Relief, Economic Security (CARES) Act funds, Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA), American Rescue Plan Act (ARPA) and Bipartisan Infrastructure Law (BIL) funds.

The purpose of establishing a DBE goal is to promote the use of disadvantaged businesses in our geographical area and to assure FAA grant eligibility for projects at the Airport.

Describe the Number and Type of Contracts that the airport anticipates awarding:

Table 1 below shows the upcoming projects for FY 2022-2023-2024 at the Walla Walla Regional Airport based on the current CIP. Estimated costs are also listed in **Table 1**. The projects create possible subcontracting opportunities in ten (10) different disciplines, as listed in **Table 2**, paired with their respective NAICS codes.

Table 1: FY 2022-2023-2024 Capital Improvement Projects

FY 2022 Projects		
Contract #1	Hangar Remodel(s)	\$ 2,000,000
Contract #2	New Hangar Construction	\$ 4,000,000
Contract #3	Water System Supply Improvements	\$ 5,000,000
Contract #4	Sewer System Line Replacement	\$ 2,500,000
Contract #5	Sewer System Pre-Treatment System	\$ 3,000,000
Contract #6	RWY 2/20 RSA Drainage & Electrical Improvements – Ph. 1 Design Engineering	\$510,000
Contract #7	Terminal Building Remodel	\$4,000,000
FY 2023 Projects		
Contract #1	RWY 2/20 RSA Drainage and Electrical Improvements – Ph. 2 Construction	\$ 5,500,000
Contract #2	Additional Fuel Storage Tank, Deice Collection/Treatment, Stormwater Management Plan	\$ 600,000
Contract #3	Taxiway A Seal Coat and TSA Grading	\$ 770,000
Contract #4	ASOS/AWOS Rehabilitation	\$ 410,000
FY 2024 Projects		
Contract #1	Terminal Apron Rehabilitation	\$ 2,500,000

Table 2: Disciplines Anticipated in FY 2022-2023-2024 Projects

Discipline	NAICS	Discipline	NAICS
Airport Terminal Construction	236220	Engineering	541330
Storm Drainage	237110	Land Surveying	541370
Highway, Street, and Bridge Construction	237310	Material Testing	541380
Electrical Contractors	238210	Erosion Control	561730
Plumbing/HVAC Contractors	238220	Traffic Control	561990
Demolition, Excavation, Earthwork	238910	Remediation	562910

Market Area

The Market Area was determined using the 2019 Washington State Airports Disparity Study, conducted for the WA State Department of Transportation by Colette Holt & Associates. **The Market Area has been defined as the East Region.** This region includes the following counties: Adams, Asotin, Benton, Chelan, Douglas, Franklin, Grant, Kittitas, Klickitat, Lincoln, Okanogan, Pend Oreille, Spokane, Stevens, Walla Walla, Whitman, and Yakima.

Federal grant authorities prohibit recipients from using geographic preference in the evaluation of bids or proposals for DOT-assisted contracts, including contracts funded with AIP grants. The specific regulation outlining this requirement is 49 CFR, Part 18, “Uniform Administration Requirements for Grants and Cooperative Agreements to State and Local Governments.”

Weighted Availability of DBE Firms

Tables 3 through 14 below summarize the total trade dollars, the percentage of DBE businesses in the Market Area, and estimated available DBE contract dollars for each aspect of the FY 2022-2023-2024 projects.

The data source for the total available businesses comes from the 2019 Washington State Airports Disparity Study, conducted for the WA State Department of Transportation by Colette Holt & Associates. This study was used to determine the number of available contractors and subcontractors for the work anticipated on the projects.

Tables 3 through 14 are used to determine the percentage of the total estimated project costs which is available to DBE Contractors for each project. A rough estimate of the combined project costs is tabulated along with a breakdown of costs by category. From these figures, a weighted percentage of contract dollars available to DBE’s in the Market Area can be calculated. First, the percent of DBE firms in each category is determined by the Disparity Study. The estimated cost for each category is multiplied by this percentage to determine the amount that would be paid to DBE firms if they were to do this work. Next, the amounts available for DBE firms in each category are totaled. Finally, the dollar value available to DBE firms is divided by the estimated combined project total. The result is the percentage of contract work available to DBE firms for each project. An overall goal for all the projects will be determined using a cumulative weighted average.

Step 1 Base Figure

Table 3: Hangar Remodel(s)

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Contract #1: Hangar Remodel(s)	<i>Airport Terminal Construction</i>	<i>Commercial and Institutional Building Construction</i>	236220	\$ 650,000	12.7%	\$ 82,550
	<i>Electrical Contractors</i>	<i>Electrical Contractors and Other Wiring Installation Contractors</i>	238210	\$ 610,000	7.2%	\$ 43,920
	<i>Engineering</i>	<i>Engineering Services</i>	541330	\$ 400,000	8.1%	\$ 32,400
	<i>Remediation</i>	<i>Remediation Services</i>	562910	\$ 300,000	15.5%	\$ 46,500
	<i>Traffic Control</i>	<i>All Other Support Services (Traffic Control)</i>	561990	\$ 40,000	4.5%	\$ 1,800
Total Contract #1				\$2,000,000	10.36%	\$ 207,170

Table 4: New Hangar Construction

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Contract #2: New Hangar Construction	<i>Airport Terminal Construction</i>	<i>Commercial and Institutional Building Construction</i>	236220	\$1,920,000	12.7%	\$ 243,840
	<i>Storm Drainage</i>	<i>Water and Sewer Line and Related Structures Construction</i>	237110	\$ 200,000	10.7%	\$ 21,400
	<i>Electrical Contractors</i>	<i>Electrical Contractors and Other Wiring Installation Contractors</i>	238210	\$1,000,000	7.2%	\$ 72,000
	<i>Engineering</i>	<i>Engineering Services</i>	541330	\$ 775,000	8.1%	\$ 62,775
	<i>Land Surveying</i>	<i>Surveying and Mapping (except Geophysical) Services</i>	541370	\$ 25,000	6.6%	\$ 1,650
	<i>Traffic Control</i>	<i>All Other Support Services (Traffic Control)</i>	561990	\$ 80,000	4.5%	\$ 3,600
Total Contract #2				\$4,000,000	10.13%	\$ 405,265

Table 5: Water System Supply Improvements

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Contract #3: Water System Supply Improvements	<i>Storm Drainage</i>	<i>Water and Sewer Line and Related Structures Construction</i>	237110	\$3,900,000	10.7%	\$ 417,300
	<i>Engineering</i>	<i>Engineering Services</i>	541330	\$ 900,000	8.1%	\$ 72,900
	<i>Land Surveying</i>	<i>Surveying and Mapping (except Geophysical) Services</i>	541370	\$ 100,000	6.6%	\$ 6,600
	<i>Traffic Control</i>	<i>All Other Support Services (Traffic Control)</i>	561990	\$100,000	4.5%	\$ 4,500
Total Contract #3				\$5,000,000	10.02%	\$ 501,300

Table 6: Sewer System Line Replacement

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Contract #4: Sewer System Line Replacement	Storm Drainage	Water and Sewer Line and Related Structures Construction	237110	\$1,950,000	10.7%	\$ 208,650
	Engineering	Engineering Services	541330	\$ 400,000	8.1%	\$ 32,400
	Land Surveying	Surveying and Mapping (except Geophysical) Services	541370	\$ 100,000	6.6%	\$ 6,600
	Traffic Control	All Other Support Services (Traffic Control)	561990	\$ 50,000	4.5%	\$ 2,250
Total Contract #4				\$2,500,000	9.9%	\$ 249,900

Table 7: Sewer System Pre-Treatment System

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Contract #5: Sewer System Pre-Treatment	Storm Drainage	Water and Sewer Line and Related Structures Construction	237110	\$2,340,000	10.7%	\$ 250,380
	Engineering	Engineering Services	541330	\$ 600,000	8.1%	\$ 48,600
	Traffic Control	All Other Support Services (Traffic Control)	561990	\$ 60,000	4.5%	\$ 2,700
Total Contract #5				\$3,000,000	10.05%	\$ 301,680

Table 8: RWY 2/20 RSA Drainage & Electrical Improvements – Ph. 1 Design Engineering

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Contract #6: RWY 2/20 RSA Drainage & Electrical Improvements – Ph. 1 Design Engineering	Engineering	Engineering Services	541330	\$ 415,000	8.1%	\$ 33,615
	Land Surveying	Surveying and Mapping (except Geophysical) Services	541370	\$ 95,000	6.6%	\$ 6,270
Total Contract #6				\$510,000	7.82%	\$ 39,885

Table 9: Terminal Building Remodel

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Contract #7: Terminal Building Remodel	<i>Airport Terminal Construction</i>	<i>Commercial and Institutional Building Construction</i>	236220	\$1,405,000	12.7%	\$ 178,435
	<i>Electrical Contractors</i>	<i>Electrical Contractors and Other Wiring Installation Contractors</i>	238210	\$1,375,000	7.2%	\$ 99,000
	<i>Plumbing/HVAC Contractors</i>	<i>Plumbing, Heating, and Air-Conditioning Contractors</i>	238220	\$ 340,000	3.0%	\$ 10,200
	<i>Engineering</i>	<i>Engineering Services</i>	541330	\$ 800,000	8.1%	\$ 64,800
	<i>Traffic Control</i>	<i>All Other Support Services (Traffic Control)</i>	561990	\$ 80,000	4.5%	\$ 3,600
Total Contract #7				\$4,000,000	8.9%	\$ 356,035
Total FY-2022				\$20,510,000	10.00%	\$2,061,235

Table 10: RWY 2/20 RSA Drainage and Electrical Improvements – Ph. 2 Construction

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Contract #1: RWY 2/20 RSA Drainage and Electrical Improvements – Ph. 2 Construction	<i>Storm Drainage</i>	<i>Water and Sewer Line and Related Structures Construction</i>	237110	\$1,650,000	10.7%	\$ 176,550
	<i>Highway, Street, and Bridge Construction</i>	<i>Highway, Street, and Bridge Construction</i>	237310	\$365,000	12.1%	\$ 44,165
	<i>Electrical Contractors</i>	<i>Electrical Contractors and Other Wiring Installation Contractors</i>	238210	\$2,015,000	7.2%	\$ 145,080
	<i>Engineering</i>	<i>Engineering Services</i>	541330	\$ 735,000	8.1%	\$ 59,535
	<i>Land Surveying</i>	<i>Surveying and Mapping (except Geophysical) Services</i>	541370	\$ 275,000	6.6%	\$ 18,150
	<i>Material Testing</i>	<i>Testing Laboratories</i>	541380	\$185,000	21.9%	\$ 40,515
	<i>Traffic Control</i>	<i>All Other Support Services (Traffic Control)</i>	561990	\$ 275,000	4.5%	\$ 12,375
Total Contract #1				\$5,500,000	9.02%	\$ 496,370

Table 11: Additional Fuel Storage Tank, Deice Collection/Treatment, Stormwater Management Plan

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Contract #2: Additional Fuel Storage Tank, Deice Collection/Treatment, Stormwater Management Plan	Oil and Gas Pipeline	Oil and Gas Pipeline and Related Structures Construction	237120	\$500,000	7.7%	\$ 38,500
	Engineering	Engineering Services	541330	\$ 75,000	8.1%	\$ 6,075
	Land Surveying	Surveying and Mapping (except Geophysical) Services	541370	\$ 25,000	6.6%	\$ 1,650
Total Contract #2				\$600,000	7.70%	\$ 46,225

Table 12: Taxiway A Seal Coat and TSA Grading

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Contract #3: Taxiway A Seal Coat and TSA Grading	Asphalt Paving, Pavement Marking	Highway, Street, and Bridge Construction	237310	\$400,000	12.1%	\$ 48,400
	Demolition, Excavation, Earthwork	Site Preparation Contractors	238910	\$220,000	8.3%	\$ 18,260
	Engineering	Engineering Services	541330	\$ 60,000	8.1%	\$ 4,860
	Land Surveying	Surveying and Mapping (except Geophysical) Services	541370	\$ 40,000	6.6%	\$ 2,640
	Erosion Control	Landscaping services (except planning)	561730	\$ 50,000	5.1%	\$ 2,550
Total Contract #3				\$770,000	9.96%	\$ 76,710

Table 13: ASOS/AWOS Rehabilitation

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Contract #4: ASOS/AWOS Rehabilitation	Electrical Contractors	Electrical Contractors and Other Wiring Installation Contractors	238210	\$ 377,000	7.2%	\$ 27,144
	Engineering	Engineering Services	541330	\$ 33,000	8.1%	\$ 2,673
Total Contract #4				\$410,000	7.27%	\$ 29,817
Total FY-2023				\$7,280,000	8.92%	\$ 649,122

Table 14: Terminal Apron Rehabilitation

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Contract #1: Terminal Apron Rehabilitation	<i>Asphalt Paving, Pavement Marking</i>	<i>Highway, Street, and Bridge Construction</i>	237310	\$1,400,000	12.1%	\$ 169,400
	<i>Demolition, Excavation, Earthwork</i>	<i>Site Preparation Contractors</i>	238910	\$640,000	8.3%	\$ 53,120
	<i>Engineering</i>	<i>Engineering Services</i>	541330	\$ 200,000	8.1%	\$ 16,200
	<i>Land Surveying</i>	<i>Surveying and Mapping (except Geophysical) Services</i>	541370	\$ 100,000	6.6%	\$ 6,600
	<i>Erosion Control</i>	<i>Landscaping services (except planning)</i>	561730	\$ 75,000	5.1%	\$ 3,825
	<i>Traffic Control</i>	<i>All Other Support Services (Traffic Control)</i>	561990	\$ 85,000	4.5%	\$ 3,825
Total Contract #1				\$2,500,000	10.12%	\$ 252,970
Total FY-2024				\$2,500,000	10.12%	\$ 252,970

The base goal projection after weighting is as follows:

- Total Weighted DBE Availability: \$2,963,327
- Total for All Trades: **\$30,290,000**

Dividing the weighted DBE totals by the total estimate for all trades gives a base DBE availability figure for the projects anticipated during the goal-setting period. This figure is expressed as a percentage and serves as the basis for the three-year overall goal.

Base of DBE Goal: 9.78%

Step 2 - Adjustments to Step 1 Base Figure

After calculating a base figure of the relative availability of DBEs, evidence was examined to determine what, if any, adjustment to the base figure was needed in order to arrive at the overall goal.

One piece of data used to determine the adjustment to the base figure was the median of historical DBE accomplishments, as follows:

Table 15: Past History Participation

FY	Total AIP Grant / CARES \$ Amount	DBE Goals			Accomplishments			Type of work
		RC	RN	Total	RC	RN	Total	
FY 19	\$173,584	0%	3.68%	3.68%	0%	0%	0%	Rwy 2/20 RSA Study
FY 19	\$800,000	0%	3.68%	3.68%	0%	0%	0%	SRE Procurement
FY 19	\$445,767	0%	3.68%	3.68%	0%	0%	0%	RW 2/20 Fog Seal and Remarking
FY 20	\$534,973	0%	3.68%	3.68%	0%	0%	0%	SRE Procurement
FY 20	\$326,427	0%	3.68%	3.68%	0%	10.6%	10.6%	SRE Building Design
FY 21	\$5,454,567	10.4%	0%	10.4%	0%	0%	0%	SRE Building Construction
FY 21	\$13,111,888	10.4%	0%	10.4%	0%	0.6%	0.6%	GA Apron

There are two instances of recent DBE accomplishment; arranging this historical data from low to high, (0%, 0.6%, 10.6%) the median is 0.6%.

Step 1 Base averaged with historical median: $(9.78\% + 0.6\%)/2 = 5.19\%$

To arrive at an overall goal, the Step 1 base figure was added to the Step 2 adjustment figure and the total was averaged, arriving at an overall goal of 5.19%. The Port of Walla Walla believes this adjusted goal accurately reflects DBE participation that can be achieved for the type(s) of work being awarded during the FY2022-2023-2024 period.

Step 2(b) – Disparity Studies

The data source for the total available businesses comes from the 2019 Washington State Airports Disparity Study conducted for the WA State Department of Transportation by Colette Holt & Associates was used to determine the number of available contractors and subcontractors for the work anticipated on these projects.

Step 2(c) – Consultation

Prior to finalizing the goal, a video conference call was held to allow businesses in the Market Area to provide input on the methodology used in this goal calculation.

Step 2(d) – Adjusted DBE Goal

The overall DBE Goal is 5.19%.

Breakout of Estimated “Race and Gender Neutral” (RN) and “Race and Gender Conscious” (RC) Participation.

The Port of Walla Walla will facilitate total DBE participation using the following RN means.

1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitates DBE, and other small businesses, participation.
2. Providing technical assistance and other services.
3. Carrying out information and communications programs on contracting procedures and specific contract opportunities;
4. Ensuring distribution of DBE directory, through print and electronic means, to the widest feasible universe of potential prime contractors.

However, the established overall goal of 5.19% will be met through RC measures.

The Port of Walla Walla will adjust the estimated breakout of RN and RC DBE participation as needed to reflect actual DBE participation, and track and report RN and RC participation separately. For reporting purposes, RN DBE participation includes, but is not necessarily limited to the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal, DBE participation on a prime contract exceeding a contract goal, and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

Consultation

In establishing the overall goal, the Port of Walla Walla provided for consultation and publication. This process included consultation with minority, women's, and general contractor groups, community organizations, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the Port of Walla Walla efforts to establish a level playing field for the participation of DBEs. The consultation included a scheduled, direct, interactive exchange with as many interested stakeholders as possible focused on obtaining information relevant to the goal setting process and was conducted before the goal methodology was submitted to the operating administration for review. Details of the consultation are as follows.

The consultation engaged in was video conference which was held at 2:00 PM on Thursday, March 31, 2022.

No comments were received during the consultation.

A notice of the proposed goal was published on the Port of Walla Walla official website before the methodology was submitted to Federal Aviation Administration.

If the proposed goal changes following review by Federal Aviation Administration, the revised goal will be posted on the Port of Walla Walla official website.

Notwithstanding paragraph (f)(4) of §26.45, the Port of Walla Walla proposed goals will not be implemented until this requirement has been met.

Sample Public Notice Language:

PUBLIC NOTICE

The Port of Walla Walla is proposing a 2022-2023-2024 Disadvantaged Business Enterprises (DBE) goal of 5.19% Race Conscious for projects being undertaken during this time at the Walla Walla Regional Airport. In keeping with 49 CFR 26.45(g), an open teleconference will be held on Thursday March 31, 2022 at 2:00 PM local time. At this time, interested parties may call in to discuss the proposed 2022-2023-2024 DBE goal. The telephone number for this teleconference is +1 872-240-1286 and the phone conference ID is 98627489#. The intent of this call is to obtain input from various groups on the goal setting methodology and consider any suggestions or changes to be made prior to submission of this goal to the FAA Civil Rights Department.

A copy of the proposed DBE goal and the calculations used to determine this goal may be obtained by contacting Olivia Piña at olivia.pina@meadhunt.com.

The proposed goal and its attendant methodology are available for inspection between 8:00 a.m. and 5:00 p.m. Monday through Friday at the Airport Administration office for 30 days from the date of this publication.

Comments on the DBE goal will be accepted for 30 days from the date of this publication and can be sent to the following:

Port of Walla Walla
Attn: Jennifer Skoglund, Airport Manager
310 A Street
Walla Walla, WA 99362

or

Federal Aviation Administration
Civil Rights Staff, ASW-9
PO Box 92007
Los Angeles CA 90009