

April 2017

***EMERGENCY
CONTINGENCY PLAN-
TARMAC DELAY***



**Walla Walla Regional Airport
45 Terminal Loop Road
Walla Walla, Washington 99362**

Walla Walla Regional Airport (ALW) Emergency Contingency Plan – Tarmac Delay

Walla Walla Regional Airport has prepared this Tarmac Delay Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Jennifer Skoglund at js@portwallawalla.com. Walla Walla Regional Airport is filing this plan with the Department of Transportation because (1) it is a commercial airport or (2) this airport may be used by an air carrier described in USC 42301 (a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, Walla Walla Regional Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP)

ALW has facility constraints that limit our ability to accommodate diverted flights or maintain the airport's safe operation and strongly encourages aircraft operators to contact the airport at 509-525-3100 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following: lack of international passenger processing facilities, limited aircraft parking gates at the terminal for air carrier sterile operations, limited concessions through vending machines and airport is not staffed 24 hours per day,

Airport Information

Name of Airport: Walla Walla Regional Airport (ALW)

Name and title of person preparing the plan: Jennifer Skoglund, Airport Manager

Preparer contact number: (509) 525-3100

Preparer contact e-mail: js@portwallawalla.com

Date of submission of plan: April 17, 2017

Airport Category: Large Hub / Medium Hub / Small Hub / Non Hub

Contact Information

In the event of diversion or other irregular operation events, aircraft operators should contact the Airport Manager at (509) 525-3100 or (509) 520-8302 (after hours) or js@portwallawalla.com for assistance.

Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays

ALW has limited equipment to include a turboway boarding ramp and personnel needed to safely deplane passengers from air carrier aircraft. ALW staff will utilize this equipment to deplane passengers as soon as practicable after receiving requests from such airlines at the contact number listed above. Staff will also provide contact information for Alaska/Horizon Airlines and Bergstrom Aircraft FBO who may have the necessary equipment and personnel to safely deplane passengers as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency

Gate 2 at ALW is a common use gate to all carriers and is controlled by the airport. Additionally, Gate 1 at ALW is under preferential and/or exclusive leases to Alaska/Horizon Airlines and is not fully controlled by the airport. The sterile departure area at Walla Walla Regional will only accommodate approximately 80 persons. We will direct an air carrier seeking to deplane to our common use gate and make it available to the maximum extent practicable. If an additional gate is needed, we will coordinate with Alaska/Horizon Airlines to make their gate and other facilities available to an air carrier seeking to deplane at their gate during those time periods when the tenant airlines is not using, or not scheduled to use, the gate, to the maximum extent practicable.

Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection

Walla Walla Regional Airport does not have international passenger processing facilities. We will coordinate with local CBP and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Once these efforts are complete, we will coordinate with local CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

Public Access to the Emergency Contingency Plan

Walla Walla Regional Airport will provide public access to its emergency contingency plan through the following means:

- Posting in a conspicuous location on the airport website (www.wallawallaairport.com).