

**PORT OF WALLA WALLA
WALLA WALLA REGIONAL AIRPORT
TEMPORARY GROUNDS MAINTENANCE POSITION**

The Port of Walla Walla has an opening for a minimum of four (4) months seasonal, full-time temporary grounds maintenance position during the summer months. Primary duties include mowing fields and lawns. Some experience in lawn care and equipment is desired. The ability to pass and maintain a FBI and TSA background check is a condition of employment. Seeking candidates that possess a valid driver's license and have a good driving record. Pay is \$17.50-\$18.75 per hour depending on experience. Employment applications may be obtained on the airport website at www.wallawallaairport.com or at the Port Administrative Office, 310 A Street, Walla Walla Regional Airport, (509) 525-3100. Position open until filled. The Port of Walla Walla is an equal opportunity employer.

**PORT OF WALLA WALLA
WALLA WALLA REGIONAL AIRPORT
TEMPORARY GROUNDS MAINTENANCE JOB DESCRIPTION**

Position Title:

Temporary Grounds Maintenance

Reports to:

Maintenance & Operations Supervisor

Salary Range:

\$17.50 to \$18.75 per hr. depending on experience

Position Summary:

Seasonal, full-time position lasting a minimum of (4) months. This temporary grounds maintenance position is responsible for mowing fields and lawns at the Walla Walla Regional Airport.

Minimum Qualifications:

- Valid Washington driver's license authorizing operation of a motor vehicle.
- Ability to work outdoors during extreme weather conditions.
- Ability to pass a federal background check.

Desired Skills:

- Mowing experience with large flail mowers.
- General lawn care knowledge.
- Ability to learn quickly.
- Ability to work independently.
- Operate personal computers utilizing word processing, database, and spreadsheet.
- Demonstrate competent and effective oral and written communication skills.

Essential Duties and Responsibilities:

- Observe applicable security and safety rules, regulations and procedures. Safety is job one!
- Ability to work on an active aviation airfield, this will require completion of a Ground Vehicle Training class.
- Work includes general equipment engine maintenance including, greasing, changing oil and filters, changing blades and keeping shop equipment organized and in good repair.
- Ability to operate and maintain a variety of tools and equipment including mowers, weed eaters, edgers, hedge trimmers, leaf blowers, dump trailer, leaf sucker, and all other equipment associated with lawn care.

- Properly utilize, operate, inspect and maintain hand and power tools, motorized vehicles and equipment in accordance with commonly accepted equipment manufacturer's recommendations.
- In all capacities will incorporate safety policy and procedures necessary for the well-being of the general public and fellow employees.
- Ability to work well and cooperate with staff, contractors and public.
- Ability to learn to effectively manage multiple and diverse activities. Exercise initiative and good judgment.
- Maintain an even temperament and tact when difficult situations arise.
- Ability to prioritize work, manage projects while maintaining a focus on project details and schedules.
- All other duties as assigned.

Essential Functions:

To perform this job successfully, an individual must meet the qualifications and be able to perform all the duties described in the "Minimum Qualifications", "Desired Skills", and "Essential Duties and Responsibilities" sections of this job description. All of the above are considered essential functions of this job. The identified essential functions are representative of the minimum levels of knowledge, skills, experience, and/or ability required.

Important Disclaimer Notice:

The job duties, responsibilities, skills, experience, educational factors and the qualifications listed in this job description are representative only and not exhaustive of the tasks that an employee may be required to perform. To meet the needs of the employer, the employer reserves the right to revise this job description at any time and to require employees to perform other tasks as circumstances or condition of its business, competitive considerations, or the work environment change.

Equal Opportunity/Affirmative Action Employer:

All qualified persons will be considered for employment without regard to race, color, religion, sex, national origin, age, political affiliation, disability status or any other non-merit factors. The Port of Walla Walla is also committed to a diverse workforce; women, disabled persons, members of an ethnic minority and other underrepresented groups are encouraged to apply.

Approved:



Patrick H. Reay
Executive Director

January 18, 2024
Date

Updated 1/18/2024