

PORT OF WALLA WALLA
TEMPORARY GROUNDS MAINTENANCE POSITION

The Port of Walla Walla has an opening for a three (3) month seasonal, full-time temporary grounds maintenance position during the summer months. Primary duties include mowing, edging, weeding, weed-eating, pruning, placing rock and general clean-up of landscaped areas. Some experience in lawn care and equipment is desired. The ability to pass and maintain a FBI and TSA background check is a condition of employment. Seeking candidates that are at least 18 years of age, possess a valid driver's license and have a good driving record. Pay is \$12.00 per hour. Employment applications may be obtained on the airport website at www.wallawallaairport.com or at the Port Administrative Office, 310 A Street, Walla Walla Regional Airport, (509) 525-3100. Position open until filled. The Port of Walla Walla is an equal opportunity employer.

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Position Title:

Temporary Grounds Maintenance

Reports to:

Maintenance & Operations Supervisor

Salary Range:

\$12.00/hr.

Position Summary:

Seasonal, full-time position lasting three (3) months.

Perform a variety of grounds maintenance work for the Walla Walla Regional Airport & Industrial Park and other Port locations throughout the city; maintain lawns, edge, pull weeds, weed-eat, prune shrubs, irrigate, spray, place rock and cut and haul debris; clean and perform minor maintenance of buildings.

Minimum Qualifications:

- Must be 18 years of age by date of hire.
- Valid Washington driver's license and good driving record.
- Ability to pass a FBI background security check and drug test.
- Some experience in maintaining grounds and facilities, farm and/or harvest labor acceptable.

Essential Duties and Responsibilities:

- Observe applicable security and safety rules, regulations and procedures. Safety is job one!
- Perform a variety of grounds keeping duties including mowing, raking, weeding, trimming, cutting shrubs, edging landscaped areas using weed eaters.
- Perform landscaping and beautification activities; maintain flower beds, shrubbery, pull weeds and ensure proper irrigation.
- Assist in the installation, repair, replacement and service to irrigation systems; inspect functioning of sprinklers and report malfunctioning sprinkler systems to appropriate personnel.
- Pick up litter and empty trash receptacles.
- Perform minor and preventative maintenance and repair work on equipment and facilities; assist with related maintenance work.

Other Job Functions

- Demonstrate punctual, regular and reliable attendance which is essential for successful job performance.
- Present a positive, professional image; maintain cooperative and effective working relationships; assure excellent customer service with internal and external customers.
- Execute assignments, projects and job responsibilities efficiently and within defined timeframes; work independently and effectively with little direction.
- Demonstrate good judgment and employ critical thinking to execute duties, identify issues, seek solutions and recommend improvements in support of goals.
- Perform other duties as assigned.

Work Environment

Outdoor environment; subject to driving a vehicle to conduct work; subject to seasonal weather and adverse weather conditions.

Important Disclaimer Notice:

The job duties, responsibilities, skills, experience, educational factors and the qualifications listed in this job description are representative only and not exhaustive of the tasks that an employee may be required to perform. To meet the needs of the employer, the employer reserves the right to revise this job description at any time and to require employees to perform other tasks as circumstances or condition of its business, competitive considerations, or the work environment change.

Equal Opportunity/Affirmative Action Employer:

All qualified persons will be considered for employment without regard to race, color, religion, sex, national origin, age, political affiliation, disability status or any other non-merit factors. The Port of Walla Walla is also committed to a diverse workforce; women, disabled persons, members of an ethnic minority and other underrepresented groups are encouraged to apply.